

## **MINUTES OF VOTE COUNTING**

### **Regarding the solicitation of shareholder opinions in writing to approve the Resolution of the General Meeting of Shareholders**

*Pursuant to the Enterprise Law No. 59/2020/QH14 dated June 17, 2020;*

*Pursuant to the Charter of Southern Gas Trading Joint Stock Company (the Company);*

*Pursuant to Resolution No. 14/NQ-KMN dated September 11, 2025, of the Board of Directors of the Company regarding the solicitation of shareholder opinions in writing to approve the Resolution of the General Meeting of Shareholders;*

*Pursuant to Proposal No. 19/TTr-KMN and Voting Ballot No. 10/PYK-KMN dated September 30, 2025.*

#### **I. COMPANY INFORMATION:**

- Name of the organization: Southern Gas Trading Joint Stock Company.
- Address: 4th Floor, No. 1-5 Le Duan, PetroVietnam Building, Saigon Ward, Ho Chi Minh City.
- Enterprise Registration Number: 0305097236, first registered on July 25, 2007.

#### **II. ATTENDANCE:**

Today, at 08:30 on October 14, 2025, at the headquarters of Southern Gas Trading Joint Stock Company, 4th Floor, PetroVietnam Building, No. 1-5 Le Duan, Saigon Ward, Ho Chi Minh City, the Vote Counting Committee for the solicitation of shareholder opinions in writing was established pursuant to Decision No. 221 /QĐ-KMN dated September 18, 2025 of the Board of Directors of the Company, consisting of the following individuals:

1. Mr. Phan Quoc Nghia - Chairman of the Board of Directors - Head of the Vote Counting Committee
2. Mr. Nguyen Ngoc Luan - Member of the Board of Directors, General Director - Deputy Head of the Vote Counting Committee
3. Mr. Dang Van Vinh - Deputy General Director - Member
4. Ms. Ha Thi Hop - Secretary of the Company - Member
5. Mr. Tran Van Chung - Head of the Supervisory Board - Witness and supervise the vote counting

6. Ms. Tran Thi Thu Hien - Member of the Supervisory Board - Witness and supervise the vote counting

The Vote Counting Committee conducted the vote counting for the Voting Ballot with the following content and results:

### **III. PURPOSE AND CONTENT OF SHAREHOLDER OPINION SOLICITATION:**

The solicitation of shareholders' written opinions is conducted to approve the resolutions of the General Meeting of Shareholders of the Company for the following contents

1. Approval of the adjustment of the head office address in the Company's Business Registration Certificate to: 4th Floor, PetroVietnam Tower, No. 1-5 Le Duan, Saigon Ward, Ho Chi Minh City;

2. Approval of the conversion of the "primary" business code according to the Company's Business Registration Certificate from code 4933 – *Freight transport by road* to code 4661 – *Wholesale of solid, liquid and gaseous fuels, and related products*;

3. Approval of the elimination of business sector code 5229 – *Other transportation support activities*, details: Cargo handling (excluding automobile parking lot business, liquefied gas for transportation, and activities related to air transportation) and industry code 5224 – *Cargo handling* (excluding cargo handling at airports) to increase the maximum foreign ownership ratio to 51%;

4. Approval of the amendment of the Company's Charter according to the contents specified in Articles 1, 2, and 3 of this Resolution. The General Meeting of Shareholders unanimously delegates and authorizes the Chairman of the Board of Directors and/or the Company's Legal Representative to carry out all necessary procedures to complete the adjustment of the head office address, conversion of the primary business sector code, elimination of certain business sector codes, including but not limited to: update of the head office address, conversion of the primary business sector code, elimination of certain business sector codes into the Company's Charter, and the execution of procedures for registering changes in business registration content of the Company with the competent authority.

### **IV. VOTE COUNT RESULTS:**

#### **General Information:**

- Total number of written ballots sent to shareholders: 669 ballots corresponding to a total number of voting shares: 49,998,794 ballots.

- Total number of ballots received by the deadline (by 4:00 PM on October 13, 2025): 21 ballots corresponding to 43,088,786 voting shares.

- Total number of valid voting ballots: 43,088,786 ballots.

- Total number of invalid voting ballots: 0 ballots.

- Voting ballot submission methods:

+ Total number of ballots received by letter: 21 ballots, equivalent to 43,088,786 voting rights.

+ Total number of ballots received by fax or email: 0 ballots, equivalent to 0 voting rights.

#### **Voting Results:**

1. Approval of the adjustment of the head office address in the Company's Business Registration Certificate to: 4th Floor, PetroVietnam Tower, No. 1-5 Le Duan, Saigon Ward, Ho Chi Minh City:

Results	Total Votes with Voting Rights	Total Votes submitted by shareholders	In which		
			Agree	Disagree	No Opinion
Number of Votes	49,998,794	43,088,786	43,088,786	0	0
Approval rate %	100%	86.18%	86.18%	0%	0%

2. Approval of the conversion of the "primary" business code according to the Company's Business Registration Certificate from code 4933 – *Freight transport by road* to code 4661 – *Wholesale of solid, liquid and gaseous fuels, and related products*:

Results	Total Votes with Voting Rights	Total Votes submitted by shareholders	In which		
			Agree	Disagree	No Opinion
Number of Votes	49,998,794	43,088,786	43,088,786	0	0
Approval rate %	100%	86.18%	86.18%	0%	0%

3. Approval of the elimination of business sector code 5229 – *Other transportation support activities*, details: Cargo handling (excluding automobile parking lot business, liquefied gas for transportation, and activities related to air transportation) and industry code 5224 – *Cargo handling* (excluding cargo handling at airports) to increase the maximum foreign ownership ratio to 51%:

Results	Total Votes with Voting Rights	Total Votes submitted by shareholders	In which		
			Agree	Disagree	No Opinion
Number of Votes	49,998,794	43,088,786	43,088,786	0	0
Approval rate %	100%	86.18%	86.18%	0%	0%

4. Approval of the amendment of the Company's Charter according to the contents specified in Articles 1, 2, and 3 of this Resolution. The General Meeting of Shareholders unanimously delegates and authorizes the Chairman of the Board of Directors and/or the Company's Legal Representative to carry out all necessary procedures to complete the adjustment of the head office address, conversion of the primary business sector code, elimination of certain business sector codes, including but

not limited to: update of the head office address, conversion of the primary business sector code, elimination of certain business sector codes into the Company's Charter, and the execution of procedures for registering changes in business registration content of the Company with the competent authority:

Results	Total Votes with Voting Rights	Total Votes submitted by shareholders	In which		
			Agree	Disagree	No Opinion
Number of votes	49,998,794	43,088,786	43,088,786	0	0
Approval rate %	100%	86.18%	86.18%	0%	0%

#### **V. RESOLUTION ADOPTED:**

1. The General Meeting of Shareholders approves the adjustment of the head office address in the Company's Business Registration Certificate to: 4th Floor, PetroVietnam Tower, No. 1-5 Le Duan, Saigon Ward, Ho Chi Minh City with an approval rate of 86.18%.

2. The General Meeting of Shareholders approves the conversion of the "primary" business code according to the Company's Business Registration Certificate from code 4933 – *Freight transport by road* to code 4661 – *Wholesale of solid, liquid and gaseous fuels, and related products* with an approval rate of 86.18%.

3. The General Meeting of Shareholders approves the elimination of business sector code 5229 – *Other transportation support activities*, details: Cargo handling (excluding automobile parking lot business, liquefied gas for transportation, and activities related to air transportation) and industry code 5224 – *Cargo handling* (excluding cargo handling at airports) to increase the maximum foreign ownership ratio to 51% with an approval rate of 86.18%.

4. The General Meeting of Shareholders approves the amendment of the Company's Charter according to the contents specified in Articles 1, 2, and 3 of this Resolution. The General Meeting of Shareholders unanimously delegates and authorizes the Chairman of the Board of Directors and/or the Company's Legal Representative to carry out all necessary procedures to complete the adjustment of the head office address, conversion of the primary business sector code, elimination of certain business sector codes, including but not limited to: update of the head office address, conversion of the primary business sector code, elimination of certain business sector codes into the Company's Charter, and the execution of procedures for registering changes in business registration content of the Company with the competent authority with an approval rate of 86.18%.

This minutes is prepared in 03 (three) copies, having the same content and legal value, with the Vote Counting Committee retaining 01 (one) copy; the Secretariat filing 01 (one) copy, and 01 (one) copy retained at the Company's Board of Directors.

All members of the Vote Counting Committee unanimously approve the content of the Minutes and sign below./.

**SIGNATURES OF THE MEMBERS OF THE VOTE COUNTING COMMITTEE**

**CHAIRMAN  
BOARD OF DIRECTORS**

**MEMBER OF THE BOARD OF  
DIRECTORS  
GENERAL DIRECTOR**

**Phan Quoc Nghia**

**Nguyen Ngoc Luan**

**DEPUTY GENERAL DIRECTOR**

**COMPANY SECRETARY**

**Dang Van Vinh**

**Ha Thi Hop**

**WITNESSES AND SUPERVISORS OF THE VOTE COUNTING COMMITTEE**

**HEAD OF  
THE SUPERVISORY BOARD**

**MEMBER OF  
THE SUPERVISORY BOARD**

**Tran Van Chung**

**Tran Thi Thu Hien**