

No: 19 /TTr-KMN

Ho Chi Minh City, September 30, 2025

PROPOSAL
Regarding the solicitation of shareholders' written opinions

To: Esteemed Shareholders Southern Gas Trading Joint Stock Company

Pursuant to the Enterprise Law No. 59/2020/QH14 dated June 17, 2020, and its amendments and supplements;

Pursuant to the Charter of Southern Gas Trading Joint Stock Company (the Company);

Pursuant to Resolution No. 14/NQ-KMN dated September 11, 2025, of the Company's Board of Directors regarding the solicitation of shareholders' written opinions to approve the decisions of the General Meeting of Shareholders.

The Board of Directors respectfully submits to the General Meeting of Shareholders for approval of several contents specifically as follows:

1. Adjustment of the registered head office address in the Company's Business Registration Certificate:

In accordance with Resolution No. 1685/NQ-UBTVQH15 dated June 16, 2025, of the Standing Committee of the National Assembly regarding the arrangement of administrative units in Ho Chi Minh City (effective from July 1, 2025), the Board of Directors respectfully submits to the General Meeting of Shareholders for approval of the adjustment of the registered head office address in the Business Registration Certificate to the new address: 4th Floor, PetroVietnam Tower, No. 1-5 Le Duan, Saigon Ward, Ho Chi Minh City.

2. Conversion of the primary business sector code according to the Company's Business Registration Certificate:

Currently, the primary business sector code of the Company according to the Business Registration Certificate is *(4933 – Main) Freight transport by road*. However, in practice, the Company's main business activity is classified under code *4661 - Wholesale of solid, liquid and gaseous fuels and related products*.

To better align with the production and business activities, the Board of Directors respectfully submits to the General Meeting of Shareholders for approval of *the conversion of the primary business sector code to (4661 – Main) Wholesale of solid, liquid and gaseous fuels and related products*.

3. Elimination of certain business sector codes of the Company to increase the maximum foreign ownership ratio to 51%:

Pursuant to current regulations and to increase the Company's maximum foreign ownership ratio to 51% without affecting the Company's current and future production and business activities, the Board of Directors respectfully submits to the General Meeting of Shareholders for approval of the elimination of the following business sector codes:

- Sector code 5229 – *Other transportation support activities*, details: Cargo handling services (excluding the automobile terminal business, liquefied gas for transportation, and activities related to air transport).

- Sector code 5224 – *Cargo handling* (excluding cargo handling at airports).

4. Amendment of the Company's Charter according to the changes specified in sections 1, 2, and 3 above.

The Board of Directors respectfully submits to the General Meeting of Shareholders for approval of the amendment of the Company's Charter according to the changes specified in sections 1, 2, and 3 above. The General Meeting of Shareholders unanimously delegates and authorizes the Chairman of the Board of Directors and/or the Company's Legal Representative to carry out the necessary procedures to complete the changes to the above contents, including but not limited to: Updating, adjustment of the registered head office address, conversion of the primary business sector code, and elimination of certain business sector codes into the Company's Charter, and the execution of procedures for registering changes to the Company's business registration content with the competent authority.

Respectfully submitted to the General Meeting of Shareholders for consideration and approval./.

Recipients:

- As above;
- Board of Directors, Supervisory Board;
- Board of General Director;
- Administration Department (for disclosure on the website);
- Archived: Files/Board of Directors, HH. 01.

Attached:

- *Ballot for solicitation of Shareholders' written opinion*
- *Draft Resolution of the General Meeting of Shareholders regarding the approval of the adjustment of the head office address, conversion of the main business sector code, elimination of certain business sector codes, and amendment of the Company's Charter.*

**ON BEHALF OF THE
BOARD OF DIRECTORS
CHAIRMAN**

Phan Quoc Nghia

**SOUTHERN GAS TRADING
JOINT STOCK COMPANY**

THE SOCIALIST REPUBLIC OF VIETNAM
Independence - Freedom - Happiness

No: 10/PYK-KMN

Ho Chi Minh City, September 30, 2025

**BALLOT FOR SOLICITATION OF SHAREHOLDERS' WRITTEN
OPINIONS TO APPROVE THE RESOLUTION OF
GENERAL MEETING OF SHAREHOLDERS
SOUTHERN GAS TRADING JOINT STOCK COMPANY**

I. BUSINESS INFORMATION

- Organization's name: Southern Gas Trading Joint Stock Company (the Company)
- Tax code : 0305097236
- Head Office : 4th Floor, Petrovietnam Tower, No. 1-5 Le Duan,
Saigon Ward, Ho Chi Minh City
- Tel : 028.39100324; Fax: 028.39100097
- Website : pgs.com.vn
- Email : lienhe@pgs.com.vn

II. PURPOSE OF SOLICITATION

The solicitation of shareholders' written opinions is conducted to approve the resolutions of the General Meeting of Shareholders of the Company for the following contents:

1. Approval of the adjustment of the registered head office address in the Company's Business Registration Certificate;
2. Approval of the conversion of the primary business sector code in the Company's Business Registration Certificate;
3. Approval of the elimination of certain business sector codes of the Company to increase the maximum foreign ownership ratio to 51%;
4. Approval of the amendment of the Company's Charter according to the changes specified in sections 1, 2, and 3 above. The General Meeting of Shareholders unanimously delegates and authorizes the Chairman of the Board of Directors and/or the Company's Legal Representative to carry out necessary procedures to complete the adjustment of the head office address, conversion of the primary business sector code, elimination of certain business sector codes, including but not limited to: update of the head office address, conversion of the primary business sector code, elimination of certain business sector codes into the Company's Charter, and the execution of procedures for registering changes to the Company's business registration content with the competent authority.

III. SHAREHOLDER INFORMATION

- Shareholder's name:.....
- Address:.....

CÔNG TY CỔ PHẦN KINH DOANH KHÍ MIỀN NAM
SOUTHERN GAS TRADING JSC

4th Floor PetroVietnam Tower,
No. 1-5 Le Duan Street, Sai Gon Ward,
Ho Chi Minh City

www.pgs.com.vn
(84.28). 3910 0108
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- Tel:
- Voting Code:.....
- ID Number/Passport/Business Registration Certificate:.....
Date of Issue:.....
- Number of shares with voting rights:..... shares

IV. MATTERS REQUIRING OPINION AND VOTING OPINION OF SHAREHOLDERS

Dear Shareholders or legal representatives of Shareholders, please mark “X” in the blank box (agree, disagree, or no opinion) for the following contents:

1. Vote on the adjustment of the registered head office address in the Company's Business Registration Certificate, specifically:

| Old address (before adjustment) | New address (after adjustment) | Agree | Disagree | No opinion |
|---|---|--------------------------|--------------------------|--------------------------|
| 4th Floor, PetroVietnam Tower, No. 1-5 Le Duan, Ben Nghe Ward, District 1, Ho Chi Minh City | 4th Floor, PetroVietnam Tower, No. 1-5 Le Duan, Saigon Ward, Ho Chi Minh City | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

2. Vote on the conversion of the primary business sector code in the Company's Business Registration Certificate, specifically:

| (Code) Registered primary business sector before conversion | (Code) Registered primary business sector after conversion | Agree | Disagree | No opinion |
|---|---|--------------------------|--------------------------|--------------------------|
| (4933 – Main) Freight transport by road | (4661 – Main) Wholesale of solid, liquid and gaseous fuels and related products | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

3. Vote on approval of the elimination of certain business sector codes of the Company to increase the maximum foreign ownership ratio to 51%, specifically:

| (Code) Registered business sectors to be eliminated to increase the maximum foreign ownership ratio to 51% | Agree | Disagree | No opinion |
|--|--------------------------|--------------------------|--------------------------|
| Code 5229 – Other transportation support activities, details: Cargo handling services (excluding business of automobile parking lots, | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

| (Code) Registered business sectors to be eliminated to increase the maximum foreign ownership ratio to 51% | Agree | Disagree | No opinion |
|--|--------------------------|--------------------------|--------------------------|
| liquefied gas for transportation, and activities related to air transportation) | | | |
| Code 5224 – Cargo handling (excluding cargo handling at airports) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

4. Vote on approval of the amendment of the Company's Charter according to the changes specified in **Section IV.1, IV.2 and IV.3** above, specifically:

| Amendment of the Company's Charter | Agree | Disagree | No opinion |
|--|--------------------------|--------------------------|--------------------------|
| Amendment of the Company Charter according to the contents specified in Section IV.1, IV.2 and IV.3 above . The General Meeting of Shareholders unanimously delegates and authorizes the Chairman of the Board of Directors and/or the Company's Legal Representative to carry out necessary procedures to complete the adjustment of the head office address, conversion of the primary business sector code, elimination of certain business sector codes, including but not limited to: update of the head office address, conversion of the primary business sector code, elimination of certain business sector codes into the Company's Charter, and the execution of procedures for registering changes to the Company's business registration content with the competent authority. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Noted:

*The voting ballot shall be considered **Invalid** in the following cases:*

- + Marking more than 2 boxes on the voting issue;*
- + Absence of the shareholder's signature;*
- + Received after the stipulated deadline;*
- + Altered, erased, or marked with additional symbols;*
- + Not accompanied by a Letter of Authorization (in the case where the shareholder authorizes another person to exercise voting rights).*

V. DEADLINE FOR SUBMITTING VOTING BALLOTS

Shareholders are kindly requested to **complete the information in Section III, vote in Sections IV.1, IV.2, IV.3, IV.4, and return this ballot** after signing, sealing (if the shareholder is an organization) by mailing in a sealed envelope or sending via fax or email to the Company before **4:00 PM on October 13, 2025** according to the information below:

Southern Gas Trading Joint Stock Company

Address: 4th Floor, PetroVietnam Tower, No. 1-5 Le Duan,

Saigon Ward, Ho Chi Minh City

Tel: 028.39100324; Fax: 028.39100165; 028.39100325

Email: lienhe@pgs.com.vn

In the event that shareholders do not submit the voting ballot to the Company, it shall be deemed as non-participation in the voting.

Respectfully thank you./.

**SHAREHOLDER OR LEGAL
REPRESENTATIVE OF THE
SHAREHOLDER**

*(Sign, write full name, and affix seal if the
shareholder is an organization)*

**ON BEHALF OF
THE BOARD OF DIRECTORS
CHAIRMAN**

Phan Quoc Nghia

**SOUTHERN GAS TRADING
JOINT STOCK COMPANY**

THE SOCIALIST REPUBLIC OF VIETNAM
Independence - Freedom - Happiness

No: /NQ-KMN

Ho Chi Minh City, dated month year 2025

Draft

RESOLUTION

Regarding the approval of the adjustment of the head office address, the conversion of the primary business sector code, the elimination of certain business sector codes, and the amendment of The Charter of Southern Gas Trading Joint Stock Company

GENERAL MEETING OF SHAREHOLDERS SOUTHERN GAS TRADING JOINT STOCK COMPANY

Pursuant to the Enterprise Law No. 59/2020/QH14 dated June 17, 2020;

Pursuant to the Charter of Southern Gas Trading Joint Stock Company (the Company);

Pursuant to the Vote Counting Record of the written shareholder opinion No. /BB-KMN dated /2025 of the Company.

DECISION:

Article 1. Approval of the adjustment of the head office address in the Company's Business Registration Certificate to: 4th Floor, PetroVietnam Tower, No. 1-5 Le Duan, Saigon Ward, Ho Chi Minh City

Article 2. Approval of the conversion change of the "primary" business code according to the Company's Business Registration Certificate from code 4933 – *Freight transport by road* to code 4661 – *Wholesale of solid, liquid and gaseous fuels, and related products*.

Article 3. Approval of the elimination of business sector code 5229 – *Other transportation support activities*, details: Cargo handling (excluding automobile parking lot business, liquefied gas for transportation, and activities related to air transportation) and industry code 5224 – *Cargo handling* (excluding cargo handling at airports) to increase the maximum foreign ownership ratio to 51%.

Article 4. Approval of the amendment of the Company's Charter according to the contents specified in Articles 1, 2, and 3 of this Resolution. The General Meeting of Shareholders unanimously delegates and authorizes the Chairman of the Board of Directors and/or the Company's Legal Representative to carry out all necessary procedures to complete the adjustment of the head office address, conversion of the primary business sector code, elimination of certain business sector codes, including but

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not limited to: update of the head office address, conversion of the primary business sector code, elimination of certain business sector codes into the Company's Charter, and the execution of procedures for registering changes in business registration content of the Company with the competent authority.

Article 5. This resolution shall take effect from the date of signing, and the Board of Directors, Supervisory Board, and Executive Management Team of the Company shall be responsible for implementing this resolution./.

Recipients:

- As per Article 5;
- Members of the Board of Directors;
- Supervisory Board;
- Board of General Director;
- Administration Department (for disclosure on the website);
- Archived: Files, Board of Directors, HH.01.

**ON BEHALF OF THE GENERAL
MEETING OF SHAREHOLDERS
CHAIRMAN OF THE BOARD OF
DIRECTORS**

Phan Quoc Nghia