THE SOCIALIST REPUBLIC OF VIET NAM Independence – Freedom – Happiness

No. 05/BB-KMN

Ho Chi Minh City, day 22 month 04 year 2025

MINUTES OF

THE 2025 ANNUAL GENERAL MEETING OF SHAREHOLDERS

I. COMPANY NAME, BUSINESS LICENSE, MEETING TIME AND VENUE:

1. Company Name: Southern Gas Trading Joint Stock Company ("The Company").

2. Head office: 4th Floor, Petrovietnam Building, No. 1-5 Le Duan Street, Ben Nghe Ward, District 1, Ho Chi Minh City.

3. Business Registration Certificate: No. 0305097236, first registered on July 25, 2007.

4. Time: The meeting began at 08:30 AM on April 22, 2025

5. Venue: Head office, Meeting Room on the 4th Floor, Petrovietnam Building, No. 1-5 Le Duan Street, Ben Nghe Ward, District 1, Ho Chi Minh City.

II. ATTENDEES:

Shareholders and their authorized representatives of Southern Gas Trading Joint Stock Company, as per the shareholder list provided by the Vietnam Securities Depository and Clearing Corporation, Ho Chi Minh City branch, on the final registration date of March 21, 2025.

Members of the Board of Directors ("BOD"), the Board of Supervisors ("BOS"), the Board of Management ("BOM"), Heads of the Company's Departments.

The General Meeting listened to Mr. Trinh Quoc Dan presenting the report on the verification of delegate eligibility, specifically as follows:

At 08:30 AM on April 22, 2025: The total number of shareholders and authorized representatives (delegates) attending the meeting was 12, representing 42,955,568 shares with voting rights, accounting for 85.9132% of the total shares with voting rights.

Pursuant to the Enterprise Law No. 59/2020/QH14 dated June 17, 2020, and Article 19 of the Company's Charter, the 2025 Annual General Meeting of Shareholders met the conditions to proceed.

At 10:25 AM (the time when voting and elections began) on April 22, 2025: The total number of shareholders and authorized representatives (delegates) attending the meeting was 14, representing 42,955,700 shares with voting rights, accounting for 85.9135% of the total shares with voting rights.

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III. CONTENT OF THE GENERAL MEETING:

The General Meeting unanimously (100%) voted to appoint the following individuals to the Presiding Committee and the Vote – Counting Committee (*the voting method was open voting*):

♦ The Presidum Committee:

-	Mr. Phan Quoc Nghia	- Chairman of the Board of Directors
-	Mr. Nguyen Ngoc Luan	- Member of the Board of Directors,
		General Director

◊ *Vote – Counting Committee:*

- Mr. Trinh Quoc Dan	- Head of the Technical-Safety Department
	– Head of the Committee
- Mr. Nguyen Thai Bao	- Deputy Head of the Technical-Safety Department
	– Member of the Committee
- Mr. Nguyen Duc Huy	- Officer of the Technical-Safety Department
	– Member of the Committee
- Mr. Thai Thanh Xuan	- Officer of the Finance-Accounting Department
	– Member of the Committee

The Presiding Committee appointed the following individuals as the Secretariat of the Meeting:

- Ms. Ha Thi Hop	- Company Secretary
- Mr. Pham Thai Son	- Deputy Head of the Personnel and Administration
Department	

The General Meeting was conducted with the following content:

1. The General Meeting unanimously (100%) approved the Meeting Agenda and the Working Regulations of the Meeting as presented by the Presiding Committee (the voting method was open voting).

2. Mr. Nguyen Ngoc Luan – Member of the Board of Directors, General Director of the Company – presented the Report on the Business Performance in 2024 and the Business Plan for 2025 with the following key indicators (details are provided in the attached documents):

2.1. Business performance results of the Company in 2024:

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No.	Indicator	Unit	Plan 2024	Actual 2024	Actual 2024/ Plan 2024 (%)
Ι	Output indicators				
1	LPG (Liquefied Petroleum Gas)	Tons	211,789	203, 410	96.04%
1.1	Residential LPG	-	142,889	137,356	96.13%
1.2	Bulk LPG	-	68,900	66,054	95.87%
2	Cylinders	Cylinders			
2.1	New cylinders	-	143,175	194,121	135.58%
2.2	Maintained cylinders	-	755,250	790,572	104.68%
3	Petrol and oil	Liters	4,390,000	4,190,910	95.46%
4	Compressed Natural Gas (CNG)	SM ³	127,624,658	146,242,677	114.59%
Π	Financial indicators				
1	Total revenue	Billion VND	6,456.57	6,683.18	103.51%
2	Expenses	Billion VND	966.04	1,051.07	108.80%
3	Profit before tax	Billion VND	132.74	148.86	112.14%
ш	Construction investment				
1	Actual investment value	Billion VND	119.63	63.96	53.46%
2	Disbursed capital	Billion VND	106.59	91.34	85.69%
IV	Other indicators				
1	Labor and income				
-	Average number of employees	Persons	1,235	1,195	96.76%

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No.	Indicator	Unit	Plan 2024	Actual 2024	Actual 2024/ Plan 2024 (%)
-	Average income	Mil VND/ person/ month	15.96	17.87	111.97%
2	Number of trainees	Persons	4,076	3,578	87.78%
3	Training expenses	Billion VND	1.86	1.2	64.52%

2.2 Business plan for 2025:

a) Basis for building the plan:

+ Crude oil price: 75 USD/barrel, CP price: 564 USD/ton, exchange rate: 25,000 VND/USD (According to the 2025 oil price forecast scenario by PetroVietnam Gas Joint Stock Corporation);

+ Input CNG price is temporarily calculated based on CNG price in 2024;

+ DO 0.05S oil price: 17,404 VND/liter, FO 3.5S: 14,071 VND/liter (Average monthly prices from 2023–2024 corresponding to Brent crude oil prices in the range of $75 \leq Brent < 80$ USD/barrel, based on data from Investing.com, excluding VAT).

+ Estimated average steel price: 650 USD/ton (based on MEPS forecast); Estimated average brass price: 9,000 USD/ton, equivalent to valve price of 3.8 USD/unit (according to LME.COM forecast).

No.	Content	Unit	Plan 2025
Ι	Output indicators		
1	LPG (Liquefied Petroleum Gas)	Tons	196,420
1.1	Residential LPG	Tons	139,370
1.2	Bulk LPG	Tons	57,050
2	Cylinders	Cylinders	
2.1	New cylinders	Cylinders	176,950
2.2	Maintained cylinders	Cylinders	756,750
3	Petrol and oil	Liters	4,220,000
4	Natural gas (CNG, LNG)	Sm ³	156,555,000

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No.	Content	Unit	Plan 2025
П	Financial indicators		
1	Total revenue	Billion VND	6,569.83
2	Expenses	Billion VND	1,041.63
3	Profit before tax	Billion VND	140.56

Note: In the 2025 business and production plan, the Company has boldly set a high target for the output of natural gas (CNG, LNG), with the expectation of growth in 2025, and strives to achieve a total revenue growth in 2025 of 8% compared to the actual performance in 2024.

b) The General Meeting of Shareholders authorizes the Board of Directors to review and approve adjustments to the 2025 business plan and profit distribution plan in case of unusual market fluctuations (such as changes in global CP prices, oil prices, etc.).

3. Mr. Phan Quoc Nghia – Chairman of the Board of Directors presented the Report on the activities of the Board of Directors in 2024 and the Activity plan for 2025 (details as attached documents).

4. Mr. Tran Van Chung – Head of the Board of Supervisors presented the Report on the activities of the Board of Supervisors in 2024 and the activity plan for 2025 (details as attached documents).

5. Mr. Tran Anh Dung – Deputy General Director of the Company presented the contents of the Proposals (details as attached documents), including:

5.1. Proposal for approval of the audited financial statements for 2024:

The detailed 2024 financial statements have been disclosed in accordance with regulations and published on the Company's website at www.pgs.com.vn, including:

- Auditor's report;

- Balance sheet as of December 31, 2024;
- Income statement for the year 2024;
- Cash flow statement for the year 2024;
- Notes to the financial statements for the year 2024.

Key financial indicators include the following:

No.	Basic Indicators	Unit	Amount 2024
1	Total assets	VND	2,841,418,344,920
2	Liabilities	VND	1,826,676,578,562
3	Equity	VND	1,014,741,766,358



No.	Basic Indicators	Unit	Amount 2024
4	Total revenue (*)	VND	6,683,176,941,451
5	Profit before tax	VND	148,860,037,650
6	Net profit after tax	VND	115,966,503,792

(*) Total revenue includes revenue from sales and service provision, financial activities revenue, and other income.

5.2. Proposal for approval of dividend distribution and fund allocation for 2024; Plan for 2025:

1. Dividend distribution and fund allocation plan for 2024:

Indicators	2024	Notes
A. Profit before tax in 2024	148,860,037,650	VND
B. Corporate income tax in 2024	32,893,533,858	VND
C. Profit after corporate income tax in 2024	115,966,503,792	VND
D. Appropriation to funds	11,000,000,000	VND
1. Bonus and welfare fund	10,000,000,000	VND
2. Management bonus fund	1,000,000,000	VND
E. Dividend distribution plan for 2024		
1. Total number of shares	50,000,000	shares
2. Charter capital of the Company	500,000,000,000	VND
3. Remaining profit of 2023 after implementing Resolution No. 07/NQ-KMN dated April 23, 2024	1,258,649,459	VND
4. Remaining profit of 2024 after appropriation to funds	104,966,503,792	VND
5. Dividend payout ratio (in cash) (*)	20%	%
6. Profit for dividend payout to shareholders in 2024	100,000,000,000	VND
7. Profit carried forward to 2025	6,225,153,251	VND

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(*) Delegate to the Board of Directors to decide the appropriate time for dividend distribution based on the Company's production and business situation.

2. Proposed dividend distribution and fund allocation plan for 2025 (based on the crude oil price of 75 USD/barrel and CP of 564 USD/ton):

Indicators	2025	Notes
A. Profit carried forward from 2024	6,225,153,251	VND
B. Profit before tax in 2025	140,560,000,000	VND
C. Corporate income tax in 2025	28,112,000,000	VND
D. Profit after corporate income tax in 2025	112,448,000,000	VND
E. Appropriation to funds	11,000,000,000	VND
1. Bonus and welfare fund (*)	10,000,000,000	VND
2. Management bonus fund	1,000,000,000	VND
F. Dividend distribution plan for 2025		
1. Total number of shares	50,000,000	shares
2. Charter capital of the Company	500,000,000,000	VND
3. Dividend payout ratio (in cash)	18%	%
4. Profit for dividend payout to shareholders	90,000,000,000	VND
5. Profit carried forward to 2026	17,673,153,251	VND

(*) The fund allocation for bonuses and welfare will be based on the pre-tax profit plan of 140.56 billion VND. Based on the actual profit achieved, the Board of Directors will propose the fund allocation level at the next Annual General Meeting of Shareholders.

5.3. Proposal for the approval of the salary/allowance and bonus plan for the BOD and the BOS for 2024, and the salary/allowance and bonus plan for the BOD and BOS for 2025:

- For 2024:

+ Total salary and bonus for BOD members: 2,691,433,334 VND.

+Total salary/allowance and bonus for the Head of the BOS (full-time): 859,338,943 VND; Total salary and bonus for BOS members: 231,000,000 VND.

- For 2025:

Total salary/allowance and bonus for the BOD and BOS: 4.1 billion VND, of which:

+ Board of Directors: 3 billion VND.

+ Board of Supervisors: 1.1 billion VND.

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The General Meeting of Shareholders authorizes the Board of Directors to decide the salary/allowance and bonus levels for the BOD and BOS members, ensuring compliance with the Company's regulation.

6. Mr. Tran Van Chung - Head of the Board of Supervisors presented the proposal for the selection of an auditing firm for the 2025 Financial Statements *(details as attached):*

Continue to select Ernst & Young Vietnam Limited as the auditing firm for the 2025 financial statements based on the firm's credentials, the quality of auditing services in 2024, and the competitive and appropriate audit fee.

The backup auditing firm is PwC (Vietnam) Limited.

These are independent auditing firms with reputable standing, approved by the State Securities Commission to audit reports for listed organizations, and they have a team of highly qualified auditors with extensive experience in auditing financial statements in accordance with Vietnamese Accounting Standards.

7. Mr. Dao Huu Thang - Deputy General Director of the Company presented the following proposals *(details as attached):*

7.1 Proposal for the dismissal of Mrs. Tran Thi Thu Hien from the position of a member of the Board of Supervisors due to the expiration of her term according to regulations.

7.2 Proposal for the election of an additional member to the Board of Supervisors for the term 2025-2030:

- Number of additional BOS members to be elected: 01
- Term: 2025 2030
- Maximum number of candidates for the Board of Supervisors: No limit

– Criteria for Board of Supervisors candidates (according to Article 169 of the Enterprise Law 59/2020/QH14; Article 286 of Decree No. 155/2020/ND-CP, and Clause 2, Article 38 of the Company Charter).

7.3 List of Candidates for the Board of Supervisors: Pursuant to the nomination by the Board of Supervisors, the Board of Directors respectfully submits to the General Meeting of Shareholders for consideration and approval the list of candidates for the position of Member of the Board of Supervisors for the 2025–2030 term, as follows: Mrs. Tran Thi Thu Hien (Candidate's brief resume is attached document)

8. Discussion:

After hearing the Reports and Proposals, during the discussion session, the Meeting received shareholders' opinions on matters such as the business results for the first quarter of 2025; the actual business structure of CNG and LNG activities; and the impact of the United States' imposition of countervailing duties on the Company's 2025 business and production plan,.... Based on the shareholders' comments, the Presiding Committee provided specific and detailed responses to the questions raised.

Once the shareholders' questions were satisfactorily answered and no further comments were raised, the Presiding Committee thanked the shareholders and announced that if any shareholder had additional questions, they could send them to the company, and the company would respond through appropriate communication channels.



9. Mr. Trinh Quoc Dan, Head of the Vote – Counting Committee, instructed the General Meeting on how to vote on the reports and proposals presented at the meeting and also guided the election of additional members for the Board of Supervisors.

The General Meeting voted to approve the proposal regarding the dismissal of Mrs. Tran Thi Thu Hien from her position as a member of the Board of Supervisors (due to the expiration of her term); the proposal to elect additional members of the Board of Supervisors for the 2025-2030 term; the list of candidates for election to the Board of Supervisors for the 2025-2030 term; and the rules for nominating, applying, and electing members to the Board of Supervisors for the 2025-2030 term.

10. Voting/Election results:

Total number of ballots issued: 14 ballots, equivalent to 42,955,700 voting rights. Total number of ballots collected: 14 ballots, equivalent to 42,955,700 voting

rights

Total number of valid ballots: 14 ballots, equivalent to 42,955,700 voting rights. Total number of invalid ballots: 0 ballots, equivalent to 0 voting rights.

10.1 The voting method was open voting

> Approval of the dismissal of Mrs. Tran Thi Thu Hien from the Board of Supervisors position:

Number of votes in favor: 14	- Number of shares: 42,955,700	- Rate: 100% of the shares present at the meeting
Number of votes against: 00	- Number of shares: 00	- Rate: 0.00% of the shares present at the meeting
Number of abstentions: 00	- Number of shares: 00	- Rate: 0.00% of the shares present at the meeting
Number of valid votes: 00	- Number of shares: 00	- Rate: 0.00% of the shares present at the meeting
Number of invalid votes: 00	- Number of shares: 00	- Rate: 0.00% of the shares present at the meeting

> Approval of the election of additional members to the Board of Supervisors for the 2025-2030 term:

Number of votes in favor: 14	- Number of shares: 42,955,700	- Rate: 100% of the shares present at the meeting
Number of votes against: 00	- Number of shares: 00	- Rate:0.00% of the shares present at the meeting
Number of abstentions: 00	- Number of shares: 00	- Rate: 0.00% of the shares present at the meeting
Number of valid votes: 00	- Number of shares: 00	- Rate: 0.00% of the shares present at the meeting
Number of invalid votes: 00	- Number of shares: 00	- Rate: 0.00% of the shares present at the meeting

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➢ Approval of the list of candidates for the election of members to the Board of Supervisors for the 2025–2030 term, including one candidate: Mrs. Tran Thi Thu Hien

Number of votes in favor: 14	- Number of shares: 42,955,700	- Rate: 100% of the shares present at the meeting
Number of votes against: 00	- Number of shares: 00	- Rate:0.00% of the shares present at the meeting
Number of abstentions:00	- Number of shares: 00	- Rate: 0.00% of the shares present at the meeting
Number of valid votes: 00	- Number of shares: 00	- Rate: 0.00% of the shares present at the meeting
Number of invalid votes: 00	- Number of shares: 00	- Rate: 0.00% of the shares present at the meeting

> Approval of the Regulations on nomination, self-nomination, and election of members to the Board of Supervisors for the 2025–2030 term:

Number of votes in favor: 14	- Number of shares: 42,955,700	- Rate: 100% of the shares present at the meeting
Number of votes against: 00	- Number of shares: 00	- Rate: 0.00% of the shares present at the meeting
Number of abstentions: 00	- Number of shares: 00	- Rate: 0.00% of the shares present at the meeting
Number of valid votes: 00	- Number of shares: 00	- Rate: 0.00% of the shares present at the meeting
Number of invalid votes: 00	- Number of shares: 00	- Rate: 0.00% of the shares present at the meeting

10.2 The voting method was secret ballot:

Report on 2024 business performance and 2025 business plan (details as per attached document).

Number of votes in favor:14	- Number of shares: 42,955,700	- Rate: 100 % of the shares present at the meeting
Number of votes against: 00	- Number of shares: 00	- Rate: 0.00% of the shares present at the meeting
Number of abstentions: 00	- Number of shares: 00	- Rate: 0.00% of the shares present at the meeting
Number of valid votes: 00	- Number of shares: 00	- Rate: 0.00% of the shares present at the meeting
Number of invalid votes: 00	- Number of shares: 00	- Rate: 0.00% of the shares present at the meeting

The General Meeting approved the Report on 2024 business performance and the 2025 business plan with 100% of the voting shares present at the meeting in favor.

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> Report on the activities of the Board of Directors in 2024 and the activity plan for 2025 (details as per attached document),

Number of votes in favor: 14	- Number of shares: 42,955,700	- Rate: 100% of the shares present at the meeting
Number of votes against: 00	- Number of shares: 00	- Rate: 0.00% of the shares present at the meeting
Number of abstentions: 00	- Number of shares: 00	- Rate: 0.00% of the shares present at the meeting
Number of valid votes: 00	- Number of shares: 00	- Rate: 0.00% of the shares present at the meeting
Number of invalid votes: 00	- Number of shares: 00	- Rate: 0.00% of the shares present at the meeting

The General Meeting approved the Report on the activities of the Board of Directors in 2024 and the activity plan for 2025 with 100% of the voting shares present at the meeting in favor.

Report on the activities of the Board of Supervisors in 2024 and the activity plan for 2025 (details as per attached document),

Number of votes in favor: 14	- Number of shares: 42,955,700	- Rate: 100% of the shares present at the meeting
Number of votes against: 00	- Number of shares: 00	- Rate: 0.00% of the shares present at the meeting
Number of abstentions: 00	- Number of shares: 00	- Rate: 0.00% of the shares present at the meeting
Number of valid votes: 00	- Number of shares: 00	- Rate: 0.00% of the shares present at the meeting
Number of invalid votes: 00	- Number of shares: 00	- Rate: 0.00% of the shares present at the meeting

The General Meeting approved the Report on the activities of the Board of Supervisors in 2024 and the activity plan for 2025 with 100% of the voting shares present at the meeting in favor.

> Proposal for the approval of the audited financial statements for 2024 (details as per attached document),

Number of votes in favor:14	- Number of shares: 42,955,700	- Rate: 58.9687 % of the shares present at the meeting
Number of votes against: 00	- Number of shares: 00	- Rate: 0.00% of the shares present at the meeting
Number of abstentions: 00	- Number of shares: 00	- Rate: 0.00% of the shares present at the meeting
Number of valid votes: 00	- Number of shares: 00	- Rate: 0.00% of the shares present at the meeting
Number of invalid votes:00	- Number of shares: 00	- Rate: 0.00% of the shares present at the meeting

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The General Meeting approved the Proposal on the audited financial statements for 2024 with 100% of the voting shares present at the meeting in favor.

> Proposal for the approval of the 2024 dividend distribution plan, fund appropriation, and 2025 plan (details as per attached document),

Number of votes in favor:14	- Number of shares: 42,955,700	- Rate: 100% of the shares present at the meeting
Number of votes against: 00	- Number of shares: 00	- Rate: 0.00% of the shares present at the meeting
Number of abstentions: 00	- Number of shares: 00	- Rate: 0.00% of the shares present at the meeting
Number of valid votes: 00	- Number of shares: 00	- Rate: 0.00% of the shares present at the meeting
Number of invalid votes: 00	- Number of shares: 00	- Rate: 0.00% of the shares present at the meeting

The General Meeting approved the plan for 2024 dividend distribution, fund appropriation, and the 2025 plan with 100% of the voting shares present at the meeting in favor.

> Proposal for the approval of the 2024 remuneration and bonus plan for the Board of Directors and the Board of Supervisors, and the 2025 remuneration and bonus plan (details as per attached document),

Number of votes in favor:14	- Number of shares: 42,955,700	- Rate: 100% of the shares present at the meeting
Number of votes against: 00	- Number of shares: 00	- Rate: 0.00% of the shares present at the meeting
Number of abstentions: 00	- Number of shares: 00	- Rate: 0.00% of the shares present at the meeting
Number of valid votes: 00	- Number of shares: 00	- Rate: 0.00% of the shares present at the meeting
Number of invalid votes: 00	- Number of shares: 00	- Rate: 0.00% of the shares present at the meeting

The General Meeting approved the 2024 remuneration and bonus plan for the Board of Directors and the Board of Supervisors, and the 2025 remuneration and bonus plan with 100% of the voting shares present at the meeting in favor.

> Proposal for the approval of the selection of the auditing firm for the 2025 financial statements (details as per attached document),

Number of votes in favor: 14	- Number of shares: 42,955,700	- Rate: 100% of the shares present at the meeting
Number of votes against: 00	- Number of shares: 00	- Rate: 0.00% of the shares present at the meeting
Number of abstentions: 00	- Number of shares: 00	- Rate: 0.00% of the shares present at the meeting



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Number of valid votes: 00	- Number of shares: 00	- Rate: 0.00% of the shares present at the meeting
Number of invalid votes: 00	- Number of shares: 00	- Rate: 0.00% of the shares present at the meeting

The General Meeting approved the proposal on the selection of the auditing firm for the 2025 financial statements with 100% of the voting shares present at the meeting in favor .

11. Election results for the additional member of the Board of Supervisors for the 2025-2030 term: Mrs. Tran Thi Thu Hien

- Number of voting shares: 42,955,700	- Rate: 100% of the shares
	present at the meeting

Mrs. Tran Thi Thu Hien was elected as a member of the Board of Supervisors for the 2025-2030 term with 100% of the total votes cast in the election.

12. Approval of the Minutes and Resolution of the 2025 Annual General Meeting of Shareholders:

Mr. Pham Thai Son, on behalf of the Secretariat, presented the draft Minutes and Resolution of the 2025 Annual General Meeting of Shareholders.

The Minutes and Resolution of the meeting were read out to the shareholders for approval before the adjournment of the 2025 Annual General Meeting of Shareholders.

Mr. Nguyen Ngoc Luan, Member of the Board of Directors, General Director of the Company, requested the shareholders to vote on the Minutes and Resolution. The Annual General Meeting of Shareholders then voted and approved the Minutes and Resolution of the meeting with the following results *(the voting method was open voting):*

Number of votes in favor: 14	- Number of shares: 42,955,700	- Rate: 100% of the shares present at the meeting
Number of votes against: 00	- Number of shares: 00	- Rate: 0.00% of the shares present at the meeting
Number of abstentions: 00	- Number of shares: 00	- Rate: 0.00% of the shares present at the meeting
Number of valid votes: 00	- Number of shares: 00	- Rate: 0.00% of the shares present at the meeting
Number of invalid votes: 00	- Number of shares: 00	- Rate: 0.00% of the shares present at the meeting

The General Meeting approved the Minutes and the Resolution of the 2025 General Meeting of Shareholders with 100% of the voting shares present at the meeting in favor.

13. Closing of the Meeting:

Mr. Nguyen Ngoc Luan - Member of the Board of Directors, General Director of the Company, on behalf of the Presiding Committee, thanked the shareholders and delegates attending the meeting and declared the closure of the 2025 Annual General



Meeting of Shareholders of Southern Gas Trading Joint Stock Company at 11:00 AM on April 22, 2025.

THE PRESIDING COMMITTEE

Phan Quoc Nghia

Nguyen Ngoc Luan

THE SECRETARIAT

Ha Thi Hop

Pham Thai Son

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